



February 8, 2024

Re: Paid Children and Youth Ministry Summer Internship

Dear potential ministry partner,

I'm writing to let you know of a fantastic ministry and job opportunity this coming summer. Each year our church, Parma Heights Baptist Church, just outside Cleveland, Ohio, seeks to hire two college students to fill the following paid internship:

Children and Youth Ministry Summer Intern:

- Minimum of two years of college experience preferred
- Should be interested in pursuing a ministry position in the future
- Desire to work with children and youth in a large, suburban church setting
- \$3,500 stipend, for the 10 week internship
- College credit may be available
- Housing can be provided

Please review our Internship Notebook, which describes the ministry in detail. The application should be submitted by March 28, 2024, so that we can conduct interviews shortly thereafter. These documents are also available at www.oneeightyone.org/summer-internship/.

I look forward to hearing from you soon. Don't hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads 'Dan Adams'.

Dan Adams
Associate Pastor
Parma Heights Baptist Church
DAdams@phbaptist.org